

CITY COUNCIL AGENDA REQUEST FORM

Today's date: 9 / 26 / 18

Date of meeting 10 / 3 / 18

(City Council meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month.)

Name of Citizen, Organization, Elected Official, or Department Head making request:

Laila Kral, LHTAC T2 Center Deputy Administrator

Address: 3330 Grace Street, Boise, ID 83703

Phone number and email address: 208-344-0565

Authorized by: \_\_\_\_\_

*name of City official*

\_\_\_\_\_  
*City official's signature*

*(Department Heads, City Council members, and the Mayor are City officials.)*

Subject: Road Scholar Presentation

Summary of what is being requested: Chad Larson is being recognized for completing the

Road Scholar Program through the T2 Center. He will be presented a certificate, utility knife and hat

**The following information MUST be completed before submitting your request to the City Clerk:**

1. Would there be any financial impact to the city? ☐ Yes ☒ No

If yes, in what way? \_\_\_\_\_

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action:

Chad Larson

Have they been contacted?  
**Yes or No**

3. Is there a need for a general public information or public involvement plan? **Yes or No**

If yes, please specify and suggest a method to accomplish the plan: ☐ Yes ☒ No

4. Is an enforcement plan needed? **Yes or No** ☐ Yes ☒ No

Additional funds needed? **Yes or No** ☐ Yes ☒ No

5. Have all the affected departments been informed about this agenda item? **Yes or No** ☒ Yes ☐ No

**This form must be submitted no later than 6 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.**

**ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM**